

Joint Board Meeting – May 24, 2016

MEETING MINUTES May 24, 2016

Location: Morton Community Center – Multi Purpose Room

Meeting called to order by Mr. Ken Sandel at 12:03 pm

Mr. Sandel requested that the Joint Board governance be moved from section 5.A to the top of the agenda consistent with our ByLaws paragraph 2.7, dealing with vacancies on the Joint Board. Due to the vacancy of Ms. Abby Daniels, Mr. Sandel has asked that Mr. Adrian Allen be accepted as her replacement. Also pursuant to section 4.A of our Interlocal Agreement, President Daniels has provided the Joint Board with a letter appointing Adrian Allen to the Board.

Nick DeBoer motioned to approve Mr. Allen as new Joint Board member. Tim Clark seconded the motion.

The motion was adopted.

Mr. Sandel thanked Ms. Daniels for all her service to the Board, especially during the height of the State Street Project launch.

Mr. Sandel requested that Tim Clark serve in the capacity of secretary for the balance of the Joint Board meeting, to which Mr. Clark accepted.

1. ADMINISTRATIVE ITEMS

a. Roll Call

- Members Present:

Ken Sandel, Nick DeBoer, Julie Griffith, Adrian Allen, Jason Dombkowski, Tim Clark

b. Approval of Minutes for April 20, 2016 meeting

Nick DeBoer moved to approve minutes. Julie Griffith seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Cell Phone Antenna Upgrade on Grant Street Garage

- Presentation of phone antenna upgrades of tower projects was by Jim Knapp (Purdue).
- Discussion about raising the bar above and beyond the minimum standards for these upgrades and adding protection around new equipment.

b. 302 Vine Street Project

- Mr. David Buck (City Engineer) spoke on the Draft Plan approval of items at 302 Vine Street thru the city engineer's office. All plans will be taken to Area Plan Commission (APC) as well as City Council and Board of Works.

3. OLD BUSINESS

a. Rescheduling Joint Board meeting

- Discussion to move quarterly Joint Board meetings to July 19 and

October 18.

4. STATE STREET REDEVELOPMENT PROJECT

a. Schedule of Indirect Costs

Mr. Don Peterson made presentation of scheduling of payments for indirect cost towards this project, and also noted that the University will be reimbursed from future TIF 2 revenues.

Nick DeBoer motioned for approval. Adrian Allen seconded the motion.

The motion was adopted.

b. Ratification of Invoices - Pre-Development Expenses

Mr. Don Peterson made presentation of project Pre-Development expenses.

Nick DeBoer motioned for approval. Julie Griffith seconded the motion

The motion was adopted.

5. JOINT BOARD GOVERNANCE

a. Joint Board compositions – Moved to top of the agenda

b. Election of Officers due to a vacancy:

In accordance with Article 5 paragraph 5.2 of our bylaws, the floor was open for nominations for a replacement for the Secretary/Treasurer. Tim Clark was nominated for the Secretary/Treasurer position and accepted the nomination.

Tim Clark motioned for approval. Nick DeBoer seconded the motion.

The motion was adopted.

In accordance with Article 5 paragraph 5.2 of our bylaws, the floor was open for nominations for the assistant Secretary/Treasurer. Adrian Allen was nominated for the Assistant Secretary / Treasurer position and accepted the nomination.

Nick DeBoer motioned for approval. Jason Dombkowski seconded the nomination.

The motion was adopted.

In accordance with Article 5 paragraph 5.2 of our bylaws, the floor was open for nominations for vacated Vice Chair position held by Tim Clark (The new Secretary/Treasurer). Jason Dombkowski was nominated for this position and accepted the nomination.

Nick DeBoer motioned for approval. Julie Griffith seconded the motion.

The motion was adopted.

6. Public Comment

a. No Public comment

Motion to adjourn

Nick DeBoer motioned to adjourn the meeting, and Jason Dombkowski seconded the motion.

Next meeting: July 19, 2016

Location: West Lafayette Public Library (Walnut Room)

Time: 12:00 pm